



Additional Details (a)

Plant and machinery	Sum Insured	Furniture and Fixtures and Others	Sum Insured

Additional Details (b)

Vehicles in premises Make and Model	No of vehicles	Sum Insured	Remarks, if any

Details of Fire Fighting Installations:

Sprinkler

Hand Appliances & Trailer Pumps /fire Water Spray System

Hand Appliances & Hydrant System

Hand Appliances & independent Sprinkler/ Fixed Water Sprays

Hand Appliances Hydrant System & independent Sprinkler/Fixed Water spray System.

Others

Please tick the installations available and approved by Authorised Agencies.

Extension Required : \_\_\_\_\_

Section II- Electronic Equipments Cover

SECTION 1 – LIST OF EQUIPMENTS

Item No.	Quantity	Description of Items	Serial No./ Identification No	Year of Manufacture	Sum Insured (Rs.)

Deductible (Where ever applicable) : \_\_\_\_\_

In case of computers, the term equipment shall include the entire computer system comprising of CPU, Key boards, Monitors, Printers, Stabilisers, UPS, System Software etc.

Are all the Equipments mentioned in this section covered in Section I: Standard Fire and Special Perils Yes  No

SECTION 2 – EXTERNAL DATA MEDIA

i) Data Media (type and quantity) ii) Expenses for Reconstruction and rerecording of information.	Sum Insured
TOTAL SUM INSURED . . .	

Is there a Valid Maintenance Contract in force Yes  No

If yes, whether the contract is with the Manufacturer  With External Agency

(a) In case of Maintenance Contract, please furnish a copy of the Valid Maintenance Contract.

(b) In case of in-house maintenance agreement, please provide the following

(i) No. of Staff Involved: \_\_\_\_\_

(ii) Is the Staff Dedicated for the Maintenance of the Equipment: Yes  No

(iii) Are the Staff qualified to maintain the equipment: Yes  No

Section III- Burglary

Locations and addresses of the locations to be insured (please leave a space after each part of address and attach separate sheet for multiple locations)

Is cover for stocks required on? Total Value  First Loss Basis

If cover is required on First Loss basis, state the total value at risk and proposed

First Loss sum insured in the following format:

Total Sum Insured (Rs.)	First loss sum insured (Rs.)

Are the premises guarded by exclusive 24 hours watchman Yes  No

Please give details of openings in premises & how are they secured: Doors, Windows or Skylights \_\_\_\_\_

Details of any special safety devices installed: \_\_\_\_\_

Are the valuables secured in safe(s) outside business hours? Yes  No

Extension Required : \_\_\_\_\_

**Section IV- Group Personal Accident :**

Number of persons to be insured \_\_\_\_\_

Please provide the list of persons to be insured:

Name of the Insured person	Annual Income (Rs.)	Place of Employment	Name of the Nominee	Relationship of Nominee with the Insured person	Risk Category I / II / III	Benefit Table	Capital Sum Insured (Rs.)
						A/B/C (Death + PTD + PPD)	

Total Capital Sum Insured = \_\_\_\_\_

**Risk Category**

I - Doctors, Lawyers, and Persons engaged in clerical & Administrative staff etc.

II - Builder, Contractor, Engineer on site, workers, Mechanics, Driver & Manual laborers etc.

III - Persons working in mines, explosive units, Electrical installations on line, Racing, Circus, Skiing, Mountaineering, Ballooning, Winter Sports & Polo etc.

**Benefit Table**

A - Accidental Death

B - Accidental Death + loss of limbs + loss of eyes + Permanent Total Disablement

C - Accidental Death + loss of limbs + loss of eyes + Permanent Total Disablement + Permanent Partial Disablement

**Section V - Money**

(i) : Cash in safe

Item II	Description of Cash	Maximum amount of money held at one time (in Rs.)
(a)	Cash whilst on the Proposer's premises during the business hours or whilst secured in locked safe(s) or in strong room on the Proposer's premises as specified in the schedule outside business hours, against risks of burglary, house breaking, dacoity, robbery and hold up.	
(b)	Money in counter / in specified premises during business hours against the risk of holdup .	

Are the premises guarded round the clock? Yes  No

(ii) : Cash in Transit

Item I	Description of Money	Transit		Limit of any one loss (AOL) (Rs.)
		From	To	
(a)	Money in transit, from the bank to specified premises.			
(b)	Money in transit from the specified premises to the bank for remittance			
(c)	Money in transit to the specified premises or bank and in personal custody of Proposer or his employee for a period not exceeding 48 hours from time of collection.			

What is the Estimated Annual amount of money in Transit (EAT)? Rs. \_\_\_\_\_

How is the money carried (i.e. whether in bags, trunks etc.)? \_\_\_\_\_

What is the designation of the employee handling money? \_\_\_\_\_

Extension Required : \_\_\_\_\_

**Section VI- Public Liability (Non- Industrial Risks)**

Please provide the following details of lifts, escalators etc (attach separate sheet if required)

Sr. No.	Item Description	Make	Capacity

(i) Are the premises or equipment or machinery in sound condition of operation and will they be maintained so? Yes  No

Do you have maintenance schedule? Yes  No

(ii) Please provide details of the surrounding areas/property in the following format:

Description of surrounding property	Details

(iii) Do you handle or use or store gases or hazardous or toxic or radioactive materials and/or equipment in the premises? Yes  No

If yes, please give details of maximum capacity stored or used or handled at a time.  Tonnes

Please, state the retroactive date, i.e. the date from which policy was first incepted and continuously kept in force:

(iv) Please indicate the limits of Indemnities during the period of Insurance in the following format

Year	Limit of Indemnity

(v) Please indicate the amount of indemnity required: Any One Accident (AOA) (Rs.):

(vi) Please specify the ratio of limit of indemnity for any one accident (AOA) and Any One Year (AOY)

1:1  1:2  1:3  1:4

vii) Other facilities: (Please specify)


Extension Required :

**Section VII- Employer's Liability/ Workmen's Compensation**

No. of Workmen to be insured:

Description of Employees	Estimated Number of Employees	Cash	Living or other all owance if any	Total	Insurance required. State Table A or B of prospectus	Rate %o PREMIUM (For office use)
1	2	3	4	5	6	7
Workmen drawing monthly wages up to Rs.4000/-						
Clerical Staff						
Commercial Travellers						
Employees engaged with woodworking machinery including machinists and machinists labourers						
Others (specify)						
Workers drawing monthly wages over Rs.4000/-						
Clerical Staff						
Commercial Travellers						
Employees engaged with woodworking machinery including machinists and machinist's labourers						
Others (specify)						

The total amount of wages salaries and other earnings paid by you during the past twelve months was Rs.

**Section VIII- Group Health**

Number of persons to be insured

Please provide the list of persons to be insured in the following format

Name of the insured person	Gender of the Insured Person	Relation with the employee	Date of Birth	Sum Insured (Rs.)	Specify existing diseases, if any

Note:

1. Please provide an additional sheet if space is not sufficient to complete details.
2. Names of the dependents may be mentioned immediately below the name of each employee.

Extension Required : \_\_\_\_\_

**Section IX - Plate Glass Insurance**

Please provide the description of the property to be insured in the following format:

S. no.	Type of glass	Whether in front return door, fanlight, counter case shelf or mirror and whether glass is fixed.	Position of glass	Size Height x Width (in cms)	Value of or name Internal work/Lettering/ Painting	Value of glass	Others (please specify)
	Plain Glass						
	Ornamental Glass						
	Corner Glass						
	Special type of glass*:						

\*Please elaborate

**OTHER DETAILS**

Please provide the following information for all your employees (please use additional paper and attach if space provided below is not sufficient):

Information	Employee No 1	Employee No 2	Employee No 3
Employee Number			
Employee Name			
Age			
Designation			
Contact Number			
Is he/she a home owner (Y/N)?			
If he/she owns a vehicle then: 1. Name of Model 2. Is it 4 - wheeler? 3. Insurance Renewal Date			
Identification Type (pan no, driving license no, voter id no etc)			
Identification No			

**PREVIOUS INSURANCE DETAILS**

Has any Insurance company,

- a) Declined to insure any of the property/ persons now proposed? Yes  No
- b) Required an increased premium or imposed special conditions? Yes  No
- c) Requested for repairs or made other special stipulations for risk improvement? Yes  No

If yes, please provide details.

**PREVIOUS POLICIES AND CLAIMS DETAILS**

Please provide details of past insurance with respect to the property proposed to be covered and the claims details thereof:

S. No	Section	Name & Address of Previous Insurer	Policy Numbers	Insurance		Claims History (for the past 3 yrs.)			
				From	To	No. of claims	Premiu mpaid	Claim Amount	Remarks (if any)
1	Standard Fire and Special Perils								
2	Consequential Loss (Fire)								
3	Electronic Equipment								
4	Machinery Breakdown								
5	All Risks								
6	Burglary								
7	Fidelity Guarantee								
8	Group Personal Accident								
9	Critical Illness								
10	Money								
11	Public Liability (Non-Industrial Risks)								
12	Employer's Liability (Workmen's Compensation)								

13	Group Health/ Group Health (Floater)								
14	Plate Glass								
15	Directors & Officers Liability								

**MODE OF PAYMENT**

Cheque No.: \_\_\_\_\_ dated \_\_\_/\_\_\_/\_\_\_\_\_ Drawn on \_\_\_\_\_

DD No.: \_\_\_\_\_ dated \_\_\_/\_\_\_/\_\_\_\_\_ Drawn on \_\_\_\_\_

ANY ADDITIONAL INFORMATION RELEVANT TO THE POLICY APPLIED FOR

**DECLARATION**

I/We declare that the quality of construction of the building is satisfactory.

I/We agree that the Company may at any time during the validity of the Policy or at the time of processing any claim under this Policy, if any, in its sole discretion, require me/us to provide proof, documented or otherwise, that insurable interest proportionate to my/our status as declared under the Section "Property Details of this proposal exists, and that I/We shall promptly comply with such requirement of the Company at all such times.

I/We authorize the Company and their agents to exchange, share or part with all the information relating to my/ our personal and financial details with Government bodies / Regulatory Authorities/ Statutory bodies, or under court orders as may be required and I/ we will not hold the Company and its agents liable for use of this information.

I/We authorize the Company and their agents to exchange, share or part with all the information relating to my/ our personal and financial details and information with other ICICI Bank Group companies/ Banks/ Financial Institutions/ as may be required and I/ we will not hold the Company or any other group companies of ICICI Bank Group and their agents liable for use of this information. (Please tick "Yes" or "No" as applicable) Yes  No

I/We agree that the Policy shall become voidable at the option of the Company, in the event of any untrue or incorrect statement, misrepresentation, non-description or non-disclosure in any material particular in the proposal form/personal statement, declaration and connected documents, or any material information has been withheld by me/us or anyone acting on my/our behalf to obtain any benefit under this Policy.

I/We, the undersigned hereby declare and warrant that the above statements are true, accurate and complete. I/We desire to effect an insurance as described herein with the Company and I/We agree that this proposal, declarations and Annexure hereto (if any) shall be the basis of contract between me/us and the Company and I/We agree to accept the Policy subject to the conditions prescribed by the Company under intimation to me/ us.

I/We agree that the issuance of Policy shall be subject to realisation of premium cheque.

Place: \_\_\_\_\_

Date: |\_\_|\_|/|\_\_|\_|/|\_\_|\_|\_|\_|

Proposer's Signature/Seal/Stamp

**STATUTORY WARNING PROHIBITION OF REBATES (Under Section 41 of Insurance Act 1938)**

- 1) No person shall allow or offer to allow, either directly or indirectly as an inducement to any person to take out or renew or continue an insurance in respect of any kind of risk relating to lives or property, in India, any rebate of the whole or part of the commission payable or any rebate of the premium shown on the Policy, nor shall any person taking out or renewing or continuing a Policy accept any rebate, except such rebate as may be allowed in accordance with the published prospectuses or tables of the Insurer.
- 2) Any person making default in complying with the provisions of this section shall be punishable with fine, which may extend to five hundred rupees.

Referred by : \_\_\_\_\_

Agent Code : \_\_\_\_\_

Agent Name : \_\_\_\_\_

Sector :  Urban  Rural  Social



Mailing Address : ICICI Lombard General Insurance Company Limited, 4th, Floor, Interface -11, Office No. 401 & 402, New Linking Road, Malad (W), Mumbai - 400 064.  
Corporate Office : ICICI Lombard General Insurance Company Limited, Zenith House, Keshavrao Khadye Marg, Opp. Race Course, Mahalaxmi, Mumbai - 400 034.  
e-mail: info@icicilombard.com

Insurance is the subject matter of the solicitation. IRDA Reg. No. 115, Misc 106.